

King Farm Citizens Assembly (KFCA)

Board of Trustees (BOT)

Candidate Considerations

If interested in the position and would like more information, contact the Management Office at management@kingfarm.org or call 301-987-0122.

Eligibility –

Candidates for election must be Citizens in good standing. As defined in the King Farm Charter, “**Citizen** means and refers to any natural person, age eighteen or older, who **takes up residence** in King Farm within areas subjected to this Community Charter by a Declaration of Annexation, and notice of whose residency has been given to the Assembly in writing.” **Good standing** refers to having no financial delinquencies over 30 days.

“Candidates for election to the BOT must be Citizens in good standing and shall submit...a petition for candidacy, signed by at least twenty (20) Citizens in good standing.” **Signatures from Citizens with delinquencies over 30 days will be invalid and not counted.** Obtaining additional signatures is recommended.

Time Commitment –

Term: The BOT positions are for a term of two (2) years. While unexpected life events occur, it is best to not apply for this position if you know that you will not be able to hold the position for the complete two (2) year term (unless otherwise specified).

Trustees are expected to have email access with the ability to check and respond to emails in a timely manner, should have time to read documents and other materials prior to each BOT meeting (this may take approximately 2 hours or more) and be prepared to vote on matters before the BOT, and be able to attend BOT Meetings (which can last 2 - 3 hours) which are typically held on the 3rd Wednesday of the month at 7:30 pm and other meetings as needed.

All first-time BOT members are required to take a mandatory course sponsored by the Montgomery County Commission of Common Ownership Communities (CCOC) within 90 days of being elected.

Responsibilities –

To be effective in this role, the BOT (every member) must remember its fiduciary duty. This means that the BOT (and individual members) should act in the best interest of the corporation (i.e., the community) first. Personal interests (to oneself or specific individuals or groups) should not take precedence over the whole.

The BOT primary responsibility is to provide policy administration, governance, and oversight over Assembly affairs. The BOT is essentially the legislative branch of the Assembly. The Board enacts “...provisions establishing rules of conduct for the use, maintenance, and appearance of Real Property...” and establishes rules for the Assembly.

Additional information about the duties of the Board of Trustees can be found in the King Farm Community Charter and the Bylaws of the King Farm Citizens Assembly.